



# Your Guide to Apprentice Roles with Schneider Electric UK&I

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#### How to use the guide ...

This guide will provide key information on the individual Apprentice Roles available within each Apprentice Pathway at Schneider Electric UK including location, responsibilities, and any specific entry requirements.

As you read through this guide, it's **important to keep note** of which roles you would like to apply for as this information is required during the first stage of the Application Process.

Schneider's Apprentice Pathways include:

- Technical & Engineering
- Sales & Marketing
- Plant Engineering
- Supply Chain
- Business & Finance



Please note, Schneider Electric will take the skills you have demonstrated throughout the Application Process into consideration as well as your preferences before assigning successful candidates to a specific role.

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## Level 2 Technical & Engineering

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### Operative Engineer Apprentice

This role is open to candidates with GCSE Maths and English at Grade 3/D or above.

As an Operative Engineer Apprentice, you'll learn everything you need to know about Schneider's products and validate their functionality before they are dispatched to customers. This role covers a wide range of job-specific skills that can be transferred across the manufacturing engineering industry sectors.

Day-to-day tasks include (not limited to) the following:

- Assembling units
- Troubleshooting mechanism issues on the assembly
- Testing functionality of products
- Troubleshooting product issues in line with internal Quality criteria

This position requires a hands-on approach and technical aptitude. You'll exhibit curiosity and resilience whilst being a team player. Additionally, you'll have strong attention to detail and demonstrate commitment to meeting quality criteria during the testing process.



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## Level 3 Technical & Engineering

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## Technical Engineer Apprentice

This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above.

As a Technical Engineer Apprentice, you'll help design and implement solutions for smart buildings of the future. In this role, you will gain practical experience through "apprentice can do" placements across different engineering departments at the Telford site. Placements include Product Support, Tendering, Customer Care, Marketing, and Manufacturing Shopfloor.

This position requires a self-starter with a customer-focused mindset. You'll have an understanding of electrical engineering and show a strong interest in the industry accompanied by good interpersonal skills (written and verbal).



## Maintenance Engineer Apprentice

This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above.

As a Maintenance Engineer Apprentice, you'll provide support in managing the digital maintenance system, assisting in a range of maintenance tasks and projects. Responsibilities also include actively participating in the creation of critical spares lists, ordering spare parts, and ensuring compliance with all company health and safety practices.

This position requires a customer-focused mindset with the ability to solve issues methodically. You'll have a positive attitude towards learning with an eye for detail!

Heart of

Yorkshire



Life Is On

L3 Maintenance Operative

**Click Here To Apply!** 

Plant

Based



£20k

**3 Years** 

## Level 3 Technical & Engineering

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Life Is On

#### Panel Wiring Engineer Apprentice

This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above.

As an Panel Wiring Engineer Apprentice, you'll complete training in workshop, technical, and commercial environments, gaining a broad understanding of the business, systems, and processes. You'll play an active role in maintaining appropriate '5S standards' which involve; Improved health and safety, quality, working environment and site appearance.

This position requires the ability to foster effective communication within the team whilst working efficiently and accurately to meet deadlines. You'll be familiar with Microsoft Office or equivalent software with an interest in engineering.

£20k p/a

Scarborough 😭 L3 Engineering Plant Training Plant L3 Engineering Training Plant Years



L3 Team Leader

/Supervisor

This role is open to candidates with 5 GCSEs including Maths and English at Grade 4/C or above.

As a Team Leader Apprentice, you'll ensure strict adherence to health and safety and 5S rules within the sector, along with the implementation of the Process Quality Control Plan. You'll also contribute to continuous improvement initiatives whilst ensuring productivity targets are met.

This position requires a resilient individual with a strong ability to interact with customers at different levels. You'll also be confident in using MS Office Applications to enhance project outcomes.

**MBKB** 

Plant

**Click Here To Apply!** 

12 Months

£20k

p/a

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**C** Leeds

## Level 3 Technical & Engineering

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#### **On-Site Support Tech Apprentice**

This role is open to candidates with 5 GCSEs including Maths and English at Grade 4/C or above.

As an On-site Support Tech Apprentice, you'll provide support services to end users, addressing incidents that cannot be resolved through Schneider's Service Desk. This includes performing hardware and software installations, moves, additions, changes, updates, and downloads. Additionally, you'll assist with technical tasks on infrastructure equipment under remote administration control.

This position requires excellent research, analytical, and problem-solving skills. You'll - also have a good understanding of all IT platforms and services with the ability to effectively communicate with varied audiences.

Telford States It Solutions Tech Coffice Tech States It Solutions Tech

## Supply Chain Apprentice

This role is open to candidates with 5 GCSEs including Maths and English at Grade 4/C or above.

As a Supply Chain Apprentice, you'll ensure resource balance for materials, components, and finished products to effectively meet customer's needs. You'll learn how to manage supply risk, attend suppliers' meetings, and provide feedback for continuous improvement in supplier performance.

This position requires a highly motivated self-starter with an eye for detail. You'll also be able to effectively communicate with varied audiences, using data to support new ideas and achieve results.

Apprentice

Academy

Telford Y L3 Procurement & Supply Assistant

**Click Here To Apply!** 

Plant

Based

21

Months

£20k

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#### **Technical & Engineering** Level 4 (Quality, Technical & Project Managemen



This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above.

As a Digital Energy Technical Apprentice, you'll work in the field of energy management and controls for Smart Buildings and Smart Electrical Infrastructure. Working as part of a dynamic team, you'll collaborate with experts to design, implement, and optimise energy usage via innovative technologies to drive sustainability.

This position requires strong problem-solving and analytical abilities. You'll have a strong interest in sustainability and energy management with the ability to work both independently and collaboratively in a team environment.

**National** 

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<u>Schneider</u>



**Management Systems** 

**Building Controls Industry Association** 

A

£21k

p/a

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Months

**3 Years** 



**Travel Required** 



#### Hub Execution Apprentice

This role is open to candidates with 5 GCSEs including Maths and English at Grade 4/C or above.

As a Hub Execution Apprentice, you'll work within Schneider's Project Management team to support the management of customer projects whilst being based at the Power Systems Hub Execution Centre. Within this role, you'll gain understanding in both project management and tendering disciplines.

This position requires excellent time management, attention to detail, and mathematical abilities. You'll be a self-motivated individual who can adapt to various aspects of project management with a mix of interpersonal and technical skills.

**MBKB** 

Workina

Leeds

L4 Associate

**Project Manager** 

### Level 4 Technical & Engineering (Quality, Technical & Project Management)

## Quality Engineer Apprentice

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This role is open to candidates with 5 GCSEs including Maths and English at Grade 4/C or above.

As a Quality Engineer Apprentice, you'll play a key part in the improvement of Schneider's products and processes in order to ensure that they meet the requirements of customers. You'll be a driving force in the area of continuous Quality improvement.

This position requires the ability to work efficiently and accurately, as well as work as a team member with good interpersonal, communication, and literacy skills. You'll have a demonstrated interest in an engineering discipline alongside high levels of flexibility, dependability, and motivation accompanied by a strong desire to learn.

Plant

Based

£21k

p/a

£21k

p/a

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Months

Scarborough Q L4 Quality Practitioner MBKB

Quality Engineer Apprentice

This role is open to candidates with 5 GCSEs including Maths and English at Grade 4/C or above.

As a Quality Engineer Apprentice, you'll gain practical experience and contribute to maintaining and improving product quality within Schneider Electric. You'll work closely with the Quality team, learning about quality control processes, analysing data, and supporting continuous improvement initiatives.

This position requires an analytical mindset with the ability to interpret data. You'll have a keen interest in quality assurance with strong attention to detail and excellent communication and teamwork skills.

**MBKB** 

Plant

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15

Months

Telford

#### Level 4 Manufacturing Technical noin

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#### Test Engineer Inspection Apprentice

This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above. Level 3 Engineering Qualification (BTEC/Apprenticeship) with a minimum overall Grade of Merit and at least a Merit in Level 3 Maths is also required.

As a Engineering Manufacturing Technician Apprentice, you will work closely with the Engineering, Maintenance, Quality and Production teams to support the manufacture of products in terms of process, quality, production and cost.

This position requires the ability to work confidently with MS Office Applications. You'll have a demonstrated interest in an engineering discipline alongside high levels of motivation and good interpersonal, communication and literacy skills.



L4 Engineering **Manufacturing Technician** 



GetMyFirstJob

4 Years



**Plant Based** 



Methods Engineer Apprentice

This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above. Level 3 Engineering Qualification (BTEC/Apprenticeship) is also required.

As a Methods Engineer Apprentice, you'll learn and contribute to the efficient and effective operations of the Methods department. You will be responsible for supporting the Methods Team in various tasks and projects, gaining valuable hands-on experience in process improvement, data analysis, and documentation.

This position requires strong analytical and problem-solving skills. You'll be a detailoriented individual with excellent organisational abilities. You'll also be able to work both independently and collaboratively whilst confidently using MS Office Applications.



## Level 4 Manufacturing & Technical Engineering

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#### Engineering Manufacturing Technician Apprentice

This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above.

As an Engineering Manufacturing Technician Apprentice, you'll working closely with the Engineering, Maintenance, Quality and Production teams to support the manufacture of products in terms of process, quality, production and cost.

Day-to-day tasks include (not limited to) the following:

- Investigating production issues relating to the manufacturing process.
- Preparing product and process documentation by collecting, analysing, and summarising information and trends.
- Producing and maintaining reports measuring Key Performance Indicators for data management activities
- Ensure processes and current methods of engineering and manufacturing are as efficient and cost effective.

This position requires a problem-solving and investigative approach. You'll have excellent communication skills with the ability to collaborate with team members. Previous work experience in manufacturing is preferred but not essential.



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## Level 4 Manufacturing & Technical Engineering

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## Field Services Representative Apprentice

This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above. Level 3 Engineering Qualification (BTEC/Apprenticeship) or A-Level Maths and Physics at <u>Grade C or above is also required</u>.

As a Field Services Representative Apprentice, you'll work within the Schneider Services Business learning practical skills on Electrical/Electronic engineering as well as knowledge in Electrical Science theory and Schneider Electric Secure Power Products. This role includes travelling to customer locations and training to support this exciting fast paced business.

Day-to-day tasks include (not limited to) the following:

- Installing Schneider Secure Power Products at customer sites.
- Maintenance of Schneider Secure Power products.
- Repairing and upgrading existing Schneider Secure Power products.
- Completing site risk assessment, reports, timesheets, expenses in a timely manner.
- Fault finding to Printed Circuit Board level.

This position requires the ability to confidently work with IT systems and a willingness to learn new software packages. You'll have Electrical or Electronic aptitude with a desire to fix and understand how Schneider's products work. You'll enjoy overcoming challenges whilst establishing yourself as a valued team member.



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## Level 4 Sales & Marketing



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#### Product Marketing Apprentice

#### This role is open to candidates with 5 GCSEs including Maths and English at Grade 4/C or above.

As a Product Marketing Apprentice, you'll drive and support the key product development requirements to enable the growth of Schneider's Residential Temperature Controls Business across the UK and Ireland.

Day-to-day tasks include (not limited to) the following:

- Working closely with the commercial team to understand the market requirements to create industry leading innovative products and solutions
- Collaborating across the commercial, technical and operational elements of Residential Temperature Controls and Schneider Electric's Business to drive business activities
- Analysis of key competitor products and solutions
- Using market intelligence and trends to support the focus of the business

This position requires a a highly motivated self-starter with a combination of organisational skills, effective communication, and collaborative abilities. You'll have strong analytical skills whilst being adaptable and open to staying informed about industry trends to drive business activities.



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## Level 6 Sales & Marketing

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This role is open to candidates with 5 GCSEs including Maths and English at Grade 4/C or above. 3 A-levels at CCC or above or equivalent.

As a Commercial Apprentice, you'll play a crucial role in the successful execution of projects and campaigns, ensuring they meet stakeholders' expectations. You'll provide essential support to wider teams, helping them achieve Schneider's strategic goals and contribute to the overall success of the business. This role includes working in different departments or projects, developing your skills in areas such as leadership, decision-making, project management, and team management.

Day-to-day tasks include (not limited to) the following:

- Collaborating with Channel, Product and Commercial Managers to define project scope, goals, and deliverables.
- Launch and deployment of new software and integration, understanding what it means for Schneider Electric's Business Unit.
- Supporting commercial decision making and negotiations across the business.
- Assisting in creating project and campaign work breakdown structures.
- Updating and tracking milestones, deadlines, and budgets using appropriate tools.

This position requires a proactive and collaborative individual with strong project management capabilities. You'll be a quick learner with excellent analytical abilities and confidence in using MS Office Applications to enhance project outcomes.



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### Level 6 Technical & Engineering (Electrical Technical Support Engineer)

#### Digital Energy Technical Apprentice

This role is open to candidates with 5 GCSEs including Maths, English and a STEM-related Subject at Grade 4/C or above. A minimum of 112 tariff points. Post-GCSE must include any Engineering or relevant STEM subjects (Physics recommended). In addition to the required entry tariff applicants must have also achieved A-level Maths at Grade B.

As a Digital Energy Technical Apprentice, you will work in the field of energy management and controls for Smart Buildings and Smart Electrical Infrastructure. You'll contribute to the development and implementation of innovative technologies to optimise energy usage and drive sustainability.

Day-to-day tasks include (not limited to) the following:

- Assisting in the planning, execution, and coordination of projects and services.
- Designing, implementing, and optimising a range of digital solutions to help customers meet their net zero carbon sustainability targets.
- Working with building control systems, power distribution systems, energy monitoring systems, data analytics platforms, and energy management software.
- Engaging with customers to understand their energy needs and develop solutions that align with their sustainability goals and operational requirements.
- Preparing data reports and presentations to communicate findings and recommendations.

This position requires strong problem-solving and analytical abilities. You'll have the ability to work independently and collaboratively in a team environment with the flexibility to adapt to changing requirements and priorities. You'll also have an interest in sustainability & energy management with basic IT skills.



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#### Level 6 Technical & Engineerin (Electrical Technical Support Engineer)

#### Field Services Representative Apprentice

This role is open to candidates with 5 GCSEs including Maths, English and a STEM-related Subject at Grade 4/C or above. A minimum of 112 tariff points. Post-GCSE must include any Engineering or relevant STEM subjects (Physics recommended). In addition to the required entry tariff applicants must have also achieved A-level Maths at Grade B.

As a Field Services Representative Apprentice, you'll work within the Services Team developing practical skills on electro-mechanical engineering as well as knowledge in electrical theory and Schneider Electric Products. You'll travel across the UK to customer locations to support this exciting fast paced business.

Day-to-day tasks include (not limited to) the following:

- Installing Schneider Secure Power Products at customer sites.
- Upkeeping maintenance of Schneider Secure Power products.
- Repairing and upgrading existing Schneider Secure Power products.
- Completing site risk assessment, reports, timesheets, expenses in a timely manner.

This position requires a proactive and hands-on approach. You'll have a strong electro-mechanical aptitude or a desire to fix things whilst confidently working with computers and new software packages. You'll also hold an interest in learning engineering skills and enjoy tackling challenges.



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## Level 6 Technical & Engineering (Building Services Design Engineer)



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### Digital Energy Technical Apprentice

This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above. 3 A-levels at Grades BBC or above including Mathematics or BTEC Level 3 Extended Diploma Grade DMM including a Mathematics unit.

As a Digital Energy Technical Apprentice, you will work in the field of energy management and controls for Smart Buildings and Smart Electrical Infrastructure. You'll contribute to the development and implementation of innovative technologies to optimise energy usage and drive sustainability.

Day-to-day tasks include (not limited to) the following:

- Assisting in the planning, execution, and coordination of projects and services.
- Designing, implementing, and optimising a range of digital solutions to help customers meet their net zero carbon sustainability targets.
- Working with building control systems, power distribution systems, energy monitoring systems, data analytics platforms, and energy management software.
- Engaging with customers to understand their energy needs and develop solutions that align with their sustainability goals and operational requirements.
- Preparing data reports and presentations to communicate findings and recommendations.

This position requires strong problem-solving and analytical abilities. You'll have the ability to work independently and collaboratively in a team environment with the flexibility to adapt to changing requirements and priorities. You'll also have an interest in sustainability & energy management with basic IT skills.



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### Level 6 Technical & Engineering (Electro-Mechanical Engineer)

### Project Engineer Apprentice

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This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above. 2 A-levels to include Mathematics at Grade A and Physical Science at Grade B or above

or BTEC Level 3 Diploma Grade D\*D\*, with Grade A in A-level Mathematics

or BTEC Level 3 Extended Diploma Grade DDD, including two Mathematics units, 'Calculus to Solve Engineering Problems' and 'Further Engineering Mathematics'.

Applicants with A-level Mathematics at a Grade B will be subject to passing a Maths Assessment set by the University of Warwick before attending an Assessment Centre.

As a Project Engineer Apprentice, you'll be based in the Power Systems Hub Execution Centre working within the Project Management Team. You'll be responsible for the delivery and project management of key customer projects, acting as the main contact for customers on all aspects of project delivery.

Day-to-day tasks include (not limited to) the following:

- Engineering of electrical switchgear, components, transformers, busbar and other electrical equipment under scope of supply.
- Communication with project stakeholders at all levels within both the customer and Schneider Electric organisations.
- Identify project issues and put proactive plans in place to resolve effectively and in a timely manner.
- Financial control of the project including procurement, invoice approval, variation handling, final account agreement, monthly cost to complete reviews.

This position requires a customer-focused mindset and strong interpersonal and communication skills. You'll have knowledge of project management processes as well as knowledge of the current Schneider product range.

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## Level 6 Technical & Engineering (Electro-Mechanical Engineer)

#### Indering Engineer Apprentice

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This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above. 2 A-levels to include Mathematics at Grade A and Physical Science at Grade B or above

or BTEC Level 3 Diploma Grade D\*D\*, with Grade A in A-level Mathematics

or BTEC Level 3 Extended Diploma Grade DDD, including two Mathematics units, 'Calculus to Solve Engineering Problems' and 'Further Engineering Mathematics'.

Applicants with A-level Mathematics at a Grade B will be subject to passing a Maths Assessment set by the University of Warwick before attending an Assessment Centre.

As a Tendering Engineer Apprentice, you'll offer technical and commercial expertise to the Tendering Team in Schneider's Energy Management business, where you can interpret complex customer requirements and work on providing quotations and solution proposals to customers. You'll also perform bid delivery, assesses commercial risk and work towards maximising profitability while delivering best in class technical solution.

Day-to-day tasks include (not limited to) the following:

- Produce tenders as necessary according to department loading demands.
- Collaborate with the external salesforce to support and execute strategies to establish products and solutions during identification phase.
- Ensure that Standard quotation and pricing tools used within the tendering process, are kept continually updated to meet market needs.

This position requires combination of technical expertise, commercial acumen, and strong communication skills. You'll have an understanding of electrical networks, and a comprehensive understanding of Schneider's range of electrical products, applications, and their functionality.



Apprentice opportunities with Schneider Electric



### Level 6 Technical & Engineering (Electro-Mechanical Engineer)

#### **Contracts Engineer Apprentice**

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This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above. 2 A-levels to include Mathematics at Grade A and Physical Science at Grade B or above

or BTEC Level 3 Diploma Grade D\*D\*, with Grade A in A-level Mathematics

or BTEC Level 3 Extended Diploma Grade DDD, including two Mathematics units, 'Calculus to Solve Engineering Problems' and 'Further Engineering Mathematics'.

Applicants with A-level Mathematics at a Grade B will be subject to passing a Maths Assessment set by the University of Warwick before attending an Assessment Centre.

As a Contracts Engineer Apprentice, you'll sit within the execution side of Schneider's business. You'll manage customers orders from start to finish whilst developing customer relationships, organising and leading customer meetings and managing contracts across multiple product ranges such as Transformers and Medium voltage switchgear.

Day-to-day tasks include (not limited to) the following:

- Processing, administrating and coordinating customer orders from receipt to dispatch, ensuring contracts are delivered on time, to customer specification and within budget.
- Managing customer Contracts to Business and Customer requirements, liaising closely with supporting Tendering, Production and Sales teams.
- Ensuring Contract performance is achieved through thorough timely Contract Reviews.

This position requires strong organisational skills and attention to detail. You'll have a positive attitude, a constructive approach to problem-solving, and exceptional written and verbal communication skills.



Apprentice opportunities with Schneider Electric

### Level 6 Plant Engineer

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This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above.
3 A-levels at Grade C or above including a Mathematics-based subject and a STEM-related subject or equivalent.

As an Industrial Engineer Apprentice, you'll help lead the Digital Transformation across all of Schneider's sites. You'll ensure that processes are automated and digitised whilst keeping close control on Productivity, Efficiency and Effectiveness via target measuring. You'll also monitor Schneider's Carbon Footprint and create action plans to reduce and eliminate the impact of the business on the environment.

Day-to-day tasks include (not limited to) the following:

- Monitor Efficiency and Performance.
- Creating Work Instructions and Time Studies.
- Manage Investment Projects.
- Participate in Improvement Workshops (Kaizen).
- Map processes.

This position requires strong analytical and numerical skills with the ability to work effectively as part of a team. You'll hold a combination of analytical abilities, technical skills, and a collaborative mindset whilst being computer literate with proficiency in MS Office Applications.



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## Level 6 Plant Enginee

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This role is open to candidates with 5 GCSE Grades including Maths, English and STEM related Subject at C or 4 or above.
3 A-levels at Grade C or above including a Mathematics-based subject and a STEM-related subject or equivalent.

As an Industrialisation Engineer Apprentice, you'll help to improve Schneider's industrial processes in terms of ergonomics, labour cost and lead time. This includes driving projects, executing different implementations (line architecture & industrialisation) and guarantee the performance of industrial processes, applying Lean tools and SPS (Schneider Performance System) methodology.

Day-to-day tasks include (not limited to) the following:

- Implementing adaptations on the processes and manufacturing workstations for existing products by improving the industrial performance, in manual and automatic processes using SPS techniques and tools.
- Contributing to the development of new products (manufacturability/feasibility).
- Boosting the digital transformation implementation and being the Key User of one or more manufacturing digital tools.

This position requires a results driven, customer-focused mindset with excellent teamwork skills. You'll be a highly motived individual with the ability to independently manage workload whilst showcasing adaptability and a forwardthinking approach.



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## Level 6 Supply Chain Professional

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This role is open to candidates with 5 GCSEs including Maths and English at Grade 4/C or above. 3 A-levels at Grade C or above or equivalent.

As a Supply Chain Planner Apprentice, you'll play a crucial role in supporting the smooth and efficient operation of the supply chain process within Schneider. You'll work closely with experienced professionals to develop a strong foundation in supply chain management while actively contributing to various tasks and projects.

Day-to-day tasks include (not limited to) the following:

- Assisting end-to-end supply chain activities, including procurement, inventory management, and logistics.
- Collaborating with internal teams to gather and analyse data related to supplier and inventory levels.
- Supporting the implementation and improvement of supply chain processes and systems.
- Assisting with the preparation of reports, presentations, and data analysis to support decision-making within the supply chain function.

This position requires excellent organisational and time management abilities. You'll have strong communication and interpersonal skills whilst collaborating effectively with internal teams and suppliers. You'll be confident using Microsoft Office with a desire to learn about supply chain management, logistics, or related fields.



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## Level 7 Finance



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#### Management Accounts Assistant Apprentice

This role is open to candidates with 5 GCSEs including Maths and English at Grade 4/C or above and 3 A-levels at Grade C or above or equivalent. Lower-level Accountancy or Tax Qualification or related Degree/Experience is desirable but not essential.

As an Management Accounts Assistant Apprentice, you'll gain hands-on experience and develop essential skills in the finance sector. Under the guidance of experienced professionals, you'll receive comprehensive training and mentorship to support your growth and development in financial operations and analysis.

Day-to-day tasks include (not limited to) the following:

- Assisting in the preparation of month end closing activities (journals, inventory accounting, accruals etc).
- Assisting in the preparation of monthly management reports & analysis.
- Assisting with maintenance/management of the costing system & processes (annual standard costing cycle, update/new product costs, etc).
- Contributing to financial planning and decision-making processes by providing data analysis and insights.
- Financial forecasting and budgeting activities.

This position requires strong financial acumen with excellent analytical and problemsolving skills, showcasing an ability to work with financial data and provide valuable insights. You'll be a self-motivated individual with effective communication skills and a collaborative mindset.



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